

Hooe Parish Council

Telephone: 07548 528754

Email: clerk@hooe-pc.gov.uk

Website: www.hooe-pc.gov.uk

Minutes of the Full Council Meeting of 28th May 2025

Attendees: Cllr A. Loyd (AL), Cllr D. Carey (DC), Cllr A. Thorp (AT) & Cllr. J. Manlow (JM)

In attendance: Jackie Scarff – Clerk (Proper Officer/RFO)

District Councillor Paul Coleshill (PC), County Cllr Bob Bowdler (BB) and 26 members of the public (MOP)

Public Attendance

The meeting will be conducted in accordance with Standing Orders and any person attending the meeting must abide by these rules. The Parish Council may choose to exclude a person under section 1(8) of the Public Bodies (Admission to Meetings) Act 1960 if a person fails to meet the standards and comply with the Chairman's requests.

Public Questions

Public participation on matters on the agenda in accordance with Standing Orders 3(e-k), the session will last for no longer than 10 minutes with a person speaking for no longer than 2 minutes. - at the chairman's discretion.

Any other question should be put in writing to the Clerk and a written response will be provided. Any questions raised about items listed on the agenda that cannot be answered at the Council meeting will be brought forward to the next Council meeting for response.

No further public participation may take place once the council meeting has commenced.

Business Transacted

1. **The chair to announce first business to be the election of the Chair of the parish Council for the year.**

To receive nominations. The chair to put the nomination(s) to the vote.

The nominated Chairman to read and sign the declaration of acceptance of office.

JM proposed DC, AT proposed AL. The vote was 2 votes for each candidate and the chair exercised a casting vote.

Resolved AL be chair for the forthcoming year.

2. **The Chair to announce the election of the Vice Chairman of the Council for the year.** To receive

nominations. The chair put the nomination(s) to the vote. The nominated Vice Chair to read and sign the declaration of acceptance of office.

AL proposed JM. All in favour

Resolved JM be vice chair for the forthcoming year.

2 MOP's left the meeting.

3. **To receive apologies and reasons for absence in accordance with the Local Government Act 1972 S85**

(1)

There were no apologies. Cllr Ross Clifton was absent.

4. **To Consider accepting apologies.**

There were no apologies.

5. **Disclosure of Interests**

Interests in accordance with the Localism Act 2011 and the Parish Council code of conduct. To receive any

disclosures of members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the code of members conduct.

Please note any member with a disclosable pecuniary interest or other interest must comply with Standing Order 3U and Standing Order 13B and 13C.

- i. Disclosable pecuniary interests - **NONE**
- ii. Other interests (non-pecuniary) - **NONE**

To consider granting any requests for dispensation - **NONE**

NB: Any changes to register of interests should be notified to the clerk.

6. **Minutes of the Previous Meetings to be agreed and signed as a true record. To approve and sign the minutes of the Full Council Meeting held on 16th April 2025, the Parish Land Committee held on 16 April 2025, planning committee meeting held on 16th April 2025**
AL Proposed that the minutes were a true record, JM seconded. DC abstained from voting on the Parish Land Committee meeting minutes as he is not a member of the committee.
Resolved: The minutes of the Full Council Meeting held 16th April 2025, the Parish Land Committee held on 16 April 2025, planning committee meeting held on 16th April 2025 were agreed a true record and signed by the chair.
7. **In accordance with Standing Order 5jix to receive for adoption the Standing Orders, Financial Regulations, Code of Conduct and Financial Risk Assessment.**
Resolved: This item was deferred so the policies could be further reviewed.
8. **In accordance with Standing Orders 5jv to agree the council's Scheme of Delegation.**
Resolved: This item was deferred so the scheme of delegation could be further reviewed.
9. **In accordance with Standing Orders 5jxiv to confirm the arrangements for insurance in respect of all and delegate the decision to agree the provider to the clerk in conjunction with the chair and vice chair.**
AL proposed that the two quotes received be reviewed by the clerk and the appropriate policy be agreed in conjunction with the chair and vice chair. JM Seconded. All agreed
Resolved: that the two quotes received be reviewed by the clerk and the appropriate policy be agreed in conjunction with the chair and vice chair.
10. **In accordance with Standing Order 4e the following Committees will be constituted for the year 2024/25 where all Councillors will be members. Planning Committee, Village Hall Project Committee, Parish Land Committee, Staffing Committee and Complaints Committee.**
Resolved: The committees only be constituted if required.
11. **In accordance with Standing Order 5v and 5vi to delegate to the relevant Committee the selection of the Chairman and Vice Chairman and to agree the Terms of Reference**
Resolved: to delegate to the relevant Committee the selection of the Chairman and Vice Chairman and to agree the Terms of Reference when a committee is constituted.
12. **In accordance with Standing Order 5jxi to agree that the arrangements for reporting back be through Parish Council reports at Full Council Meetings.**
 - i. East Sussex Association of Local Councils
 - ii. Wealden District Association of Local Councils
 - iii. Sussex Police & Speed Watch**Resolved:** when an invitation to any of these meetings is received the cllrs will agree if the council attends and who the representative will be.
13. In accordance with Standing Orders 5jxxi to determine the dates, time and place of meetings of the council including the next annual meeting of the council. All Council meetings will take place at the village hall at 7pm unless otherwise announced.
AL Proposed that the full council meeting take place on the second Monday of the Month after June. AT seconded
Resolved: the full council meeting take place on the second Monday of the Month after June
14. The meeting was closed to receive the following reports:

County Councillor – BB offered to take any questions and commented that the final report to the Govt minister is due to be submitted 26th September. The County Council are due to meet 24th September to finalise the report.

District Councillor/s - PC confirmed there was no further news from WDC.

Saint Oswald's Church – The planning application has been submitted to WDC and a planning officer will be visiting. The Church had said goodbye to the two long standing church wardens who had moved away from the area. At annual meeting the week before there were some retirees. The church had created its own register of attendees and noted there were 41 from within the parish and 9 from further away.

15. Financial Matters

To receive the statement of accounts to 30 April 2025 for noting.

To receive the statement from Unity Trust Bank to 30 April 2025 for noting.

To receive the bank reconciliation from Unity Trust Bank for noting.

To receive the payments and receipts made and received during April 2025

To received payments for approval for invoices received since 30 April 2025

Resolved: This item was deferred until the clerk had administrative access to the bank account.

The meeting was re-opened.

16. To consider the adoption of the following reviewed policy.

The document retention policy.

Resolved: This item was deferred so the policy could be further reviewed.

17. To consider a response to the following planning applications for submission to Wealden District Council

WD/2024/2708/F

ST OSWALDS CHURCH, CHURCH LANE, HOOE, TN33 9HB – Single storey extension housing new tea station and accessible wc with storage in the roof space. Proposal includes the re-opening of blocked up north door and the installation of a new door to form access into the new extension. External works include a new foul drainage installation to a new septic tank within the churchyard.

Al proposed supporting the application, JM seconded. All agreed.

Resolved that the council support this application.

WD/2025/1053/LDP

Red Lion, Denbigh Road, Hooe Common, Hooe, TN33 9ET Use of Land as a caravan site for the siting of 13 caravans for the purposes of human habitation.

The meeting was closed so that MOP's could express their views/comments and ask questions.

[There were discussions and comments regarding the lawful development certificate application to be considered at item 17. Residents of the site were concerned for their homes. BB & PC commented and encouraged residents to write to Wealden to express all their concerns. A MOP offered to meet with concerned residents and consider all legal aspects to the site and application.](#)

Comments summarised as follows.

Residents have bought their mobile caravans and are concerned that they may be forced to replace them.

Concerns about the loss of character of the site which is contrary to the local plan.

Regular daily deliveries as well as residents going out and back – concerns that numbers of trips have been underestimated.

There is no age restriction on site currently.

No. 10 caravan is not on the plan.

Residents have been on site for over 40 years and are protected by the Mobile Homes Act. They are ratepayers.

There is no footpath to the car park.

It is understood that the owner of the site has no power to remove residents from the site. Relevant officers are not ensuring that site conditions are adhered to.

A MOP, who is a local solicitor, offered to meet the residents and help them.

Meeting was re opened.

The cllrs had listened to the residents and have visited the site themselves. They share many of the concerns. AL proposed that the clerk write a strong letter to the DC council with the council and resident concerns. Seconded by AT.

Resolved The clerk was asked to write a strong letter to the District Council explaining why the council thought that the proposed development would not be lawful.

18. Matters to be taken forward for consideration to the next meeting - None other than those identified above as deferred.

19. The date of the next meeting would be Monday 14th July 2025, 7pm at the village hall.